

GUIDELINES FOR CLASS X AND XII EXAMINATION 2025

The Students should reach the examination centre by **9:15am on the first day** and to be seated in the examination hall on or before 10:00am.

2. No students will be permitted to enter the examination centre after 10:00am.
3. The students should be in a school uniform and carry their school Identity Cards to the examination centre.
4. The students should carry their admit cards duly sign by the school Principal.
5. The students should carry pens and permitted items in transparent pouch only. They should not be carrying purses , wallets, old question papers or anything that draws suspicion to the use of unfair means.

PERMITTED AND BARRED ITEMS AND DRESS CODE

Students will be subjected to extensive and compulsory physical frisking before entering the examination centre. The following is a list of items that are permitted and barred from taking to the Examination Centres:

LIST OF PERMITTED ITEMS

- a) Admit Card & School Identity Card (for regular students)
- b) Admit Card & Any Govt. Issued Photo Identity Proof (for Pvt. Students)
- c) Stationery items i.e., Transparent Pouch, Geometry/Pencil Box, Blue/Royal Blue Ink/Ball Point/Gel Pen, Scale, Writing Pad, Eraser,
- d) Analogue Watch, Transparent Water Bottle.
- e) Metro Card, Bus Pass, Money.

LIST OF BARRED ITEMS

- a) Any stationery item - such as textual material (printed or written), bits of papers, Calculator (Students with Learning Disability i.e. Dyscalculia are permitted to use Calculator as per Circular No. CBSE/COORD/2020 dated 20.01.2020 and are provided the same by Exam centre), Pen Drives, Calculator, Log Table (shall be provided by the centres), Electronic Pen/ Scanner, etc.
- b) Any communication device - such as Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band, Smart Watch, Camera, etc.
- c) Other items like Wallet, Goggles, Handbags, Pouches, etc.
- d) Any eatable item opened or packed, except for diabetic students
- e) Any other item which could be used for unfair means
- f) Use of the above or similar items will be treated under the "Unfair Means" category and will attract punishment as per rules.

DRESS CODE

- For Regular Students - School Uniform
- For Private Students - Light Clothes
- PERMITTED AND BARRED ITEMS AND DRESS

CODE

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- a) Admit Card & School Identity Card (for regular students)
- b) Admit Card & Any Govt. Issued Photo Identity Proof (for Pvt. Students)
- c) Stationery items i.e., Transparent Pouch, Geometry/Pencil Box, Blue/Royal

- Blue Ink/Ball Point/Gel Pen, Scale, Writing Pad, Eraser,
- d) Analogue Watch, Transparent Water Bottle.
- e) Metro Card, Bus Pass, Money.

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CATEGORY - 1	
1.1 Having Question Papers of previous years. Supported by report of Invigilator/Checking Staff	Cancellation of current Examination in the concerned subject. Shall be allowed to take the Examination in that Subject in the Compartment examination, if otherwise eligible. The benefit of doubt shall be given to such student against whom no evidence is available to testify to the foul intents on their part.
1.2 Writing Questions or Answers on any material other than the Answer Book for writing answer. Supported by report of Invigilator/Checking Staff	
1.3 Tearing of any page of the answer book or supplementary answer book etc. Supported by report of invigilator/checking staff that the student has torn the page(s) of Answer-Book	
1.4 Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the examination centre. Supported by report of invigilator/checking staff	
1.5 Having copying material (hard copy etc.) in her/his possession but have not use it. Supported by report of invigilator/checking staff	
1.6 Breaching examination rules or any direction issued by CBSE from time to time, in connection with the conduct of Examinations. Supported by credible evidence	
CATEGORY - 2	
2.1 Affixing/uploading of fabricated photograph on the Admit Card. Supported by Documentary Evidence	Cancellation of current Examination in all Subjects. Shall have to take the examination in all subjects in the next year
2.2 Erasing or obliterating any information printed on the Answer Book(s). Supported by report of Invigilator/Checking Staff or Evaluator	
2.3 Providing wrong information on the answer sheet. Supported by documentary evidence	
2.4 Having copying material in her/his possession (hard copy etc.) and having used it. Supported by report of invigilator/checking staff or Evaluator	
2.5 Having communicated with another student or the Assistant	

Superintendent directly or indirectly. Supported by report of invigilator/checking staff	
2.6 Assisting other student to engage in malpractice. Supported by report of invigilator/checking staff	
2.7 Giving assistance to other student(s) directly or indirectly of any kind or attempting to do so. Supported by report of invigilator/checking staff	
2.8 Taking assistance from other student(s) directly or indirectly of any kind or attempting to do so. Supported by report of invigilator/checking staff	

CATEGORY – 3	
3.1 Taking away the Answer Book out of the Examination Hall/Room/Centre.	Cancellation of current as well as next year's examination in all subjects. Shall have to take the examination in all subjects thereafter.
3.2 Smuggling out Question Paper or part thereof, out of the Examination Hall. Supported by report of Invigilator/Checking Staff	
3.3 Smuggling out Answer Books/Supplementary Answer Sheet or part thereof, out of the Examination Hall. Supported by report of Invigilator/Checking Staff	
3.4 Possession, use or attempted use of any electronic device(including Mobile Phone), which can be used as communication device, after entering the examination centre. Supported by report of invigilator/checking staff	
3.5 Using abusive language, threatening the staff on duty. Supported by report of invigilator/checking staff	
3.6 Indulging in violence at the time of examination or thereafter in the examination center. Supported by report of invigilator/checking staff	
3.7 Forceful entry/exit in/from Examination Centre or Hall. Supported by report of invigilator/checking staff	
CATEGORY – 4	
4.1 Impersonation. Paying/placing/making someone else to write examination. Supported by report of invigilator/checking staff	Cancellation of current as well as of next three years' examination in all subjects. Shall have to take the examination in all subjects thereafter.
4.2 Uploading/sharing any examination related material, correct or wrong, on social media. Supported by credible evidence	
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4.3 Approaching any Authority(ies)/person(s) related to the conduct of exams soliciting unauthorized privilege(s) in these Examinations. Supported by report of such authority	
CATEGORY – 5	
5.1 Using obscene/derogatory language in the answer book. Supported by report of invigilator/checking staff or Evaluator	Counseling by UFM Committee so that she/he abstains from using such language in the answer book in future examinations. Currency notes etc. shall be forfeited and deposited in Board's account.
5.2 Using threatening language in the Answer-Book for the evaluators with or without any appeal. Supported by report of invigilator/checking staff or Evaluator	
5.3 Using language/threat of harm to oneself in the Answer-Book with or without any appeal. Supported by report of invigilator/checking staff or Evaluator	
5.4 Use of Any other Ink or Pencil for writing answers in the answer book. Supported by report of invigilator/checking staff or Evaluator	
5.5 Having enclosed/attached a currency note or other such instrument with the answer book with or without any appeal/message for the evaluator. Supported by report of invigilator/checking staff or Evaluator	

